**PUBLIC WORKS MAINTENANCE TECH**

Position Overview

Under supervision of the Public Works Director. Responsible for general maintenance on Town facilities and equipment and sites.

Essential Job Functions

* Perform general maintenance of Town facilities and Town equipment.
* Assist in maintaining roadways within the Town.
* Mow, edge and keep in good and safe condition the Town’s property.
* Execute such other duties as Director of Public Works, the Mayor and Town Council require.
* Town janitorial duties.

Requirements

* High School Diploma or equivalent
* Valid Texas driver’s license

Experience, Training, Knowledge and Skills

* Basic knowledge of equipment used in maintaining Town property and facilities.

Physical Demands and Working Conditions

Physical requirements include lifting a minimum of 50 lbs., able to tolerate all weather conditions.

NOTE: This job description is not intended to be all-inclusive. Employee may perform other related duties as negotiated to meet the ongoing needs of the organization.